2026-2027 KITCHENER PAC #2 (ONLINE)
Oct 19, 2026
6:30-7:30pm

Attendees: Aron G, Claudia C, Daniela D, Dino K, Donna L, Jennifer W, Joanna P, Martin K, Nics B, Paul K, Roshni, Sandra G, Shirin A, Sweta C

1. Land Acknowledgement – 6:32 PM - Roshni

The meeting commenced with a Land Acknowledgement.

2. Principal's Update – 6:33 PM - Dino K

Curriculum and Learning

- The Principal thanked the PAC for coordinating with HT Photography.
- **Literacy:** The district is providing funding to support Kindergarten to Grade 3 teachers with resources and staff support throughout the school year.
- **Numeracy:** Parent Mike Won has supported the district in developing strategies focused on skill development.
- **Digital Literacy:** The district is exploring the benefits and challenges of AI and encouraging students to evaluate its use critically.
- **Foundation Skills Assessment (FSA):** Grade 4 and Grade 7 students are completing literacy, numeracy, and writing assessments this month. Results will help teachers assess student progress and identify learning needs.

Student Activities

- The Grade 4–7 cross-country event has been completed.
- Volleyball season is underway. Girls' tournaments were held at Capitol Hill School last Thursday. School gym tournaments are scheduled for Tuesdays (boys) and Thursdays (girls), and parents are welcome to attend.
- Mr. Turpin is leading the school choir, which will perform at the Coquitlam Express hockey tournament in December.

- Student leadership activities, led by Ms. MacPherson, are helping students connect and engage during recess.
- School wide Halloween activities are scheduled for Thursday, October 29.

Building Project and Emergency Preparedness

- Classroom construction is progressing towards completion. Assessment and testing remain outstanding. Further updates on projected completion timelines will be shared.
- The district is developing emergency preparedness plans, including drills and entry/exit procedures for the new building once students move in.

Other Updates

- Friday is a Professional Development (Pro-D) Day.

3. DPAC Update – 6:46 PM - Roshni

- The district is heavily focused on AI, digital safety, school safety, and parent engagement this year.
- DPAC is organizing district speakers on AI and Digital Safety. Once those dates are finalized, we will share them so our parents can attend, or we might even tap into those same speakers for our own school events.
- The PAC invited interested parents to consider joining the District Parent Advisory Council (DPAC).
- Martin expressed interest in taking on the DPAC role and attending the required meetings.
- DPAC holds six in-person meetings annually, approximately two hours each.

4. Treasurer's Report – 6:49 PM - Tracy T

- Funds received: **$11,080**
- Anticipated expenses: **$14,000**
- The proposed budget motion was moved by Tracy, seconded by Sweta, and approved by Roshni.
- Special thanks were extended to Allison for her work on the financial balance sheets.
- Aran will connect with Tracy regarding the transfer of the Grade 7 *Return It Depot* funds to the new committee.

5. Calendar of Events – 6:54 PM - Roshni

- October and November events were reviewed.
- Thanks were extended to Claudia for maintaining the school website.
- Dino provided an update on preparations for the school's 100th-anniversary celebration. Further details are expected later in the week.

6. Hot Lunch Update – 6:57 PM - Sweta

- The recent Hot Lunch featured Uncle Fatih's pizza, with juice and cookies offered as add-ons.
- Instagram polls were conducted to gather parent preferences and help guide future Hot Lunch selections.
- Upcoming Hot Lunch – October 22: Agra Tandoori.
- **November Hot Lunch Schedule:**
- November 10: Uncle Fatih's Pizza
- November 27: A&W

7. Acknowledgements and Fundraising Updates – 6:59 PM - Roshni

Volunteer Appreciation

- Allison was thanked for coordinating Munch-a-Lunch.
- Shirin and Sweta were thanked for their work on the Hot Lunch program.
- Parents were acknowledged for volunteering at September concessions and assisting with Hot Lunch distribution.
- Martin was thanked for coordinating the apple fundraiser.

Apple Fundraiser

- Sales turnover was lower than last year.
- Martin suggested setting a more realistic budget of $500 for next year's fundraiser, as more schools are now participating in the same fundraiser.
- Parents have also requested the option to sell them onsite.
- Tracy acknowledged the feedback and will adjust the budget accordingly.

8. Housekeeping and General Discussion – 7:03 PM - Roshni

PAC Communication

- PAC meetings will continue to be held both virtually and in person.
- The primary communication channel is email.
- Additional communication channels include:
    - The Principal's weekly Friday message via Sway.
    - The school's Instagram account, which has over 200 followers. Thanks were extended to Diana and Nicky for their creative contributions.
    - The school website, maintained with Claudia's assistance.

MAL Volunteering

- Anita asked how the fundraising program operates and expressed interest in joining MAL.

- Anita will connect with Roshni for further information.

Donations to the School

- Sweta raised a question about parents wishing to donate games, toys, and gym equipment.
- Dino explained that the school must follow strict guidelines regarding materials and equipment; therefore, not all donations can be accepted.
- Parents are encouraged to contact their child's classroom teacher or the school office to discuss potential donations.
- The Christmas Bureau and other donation programs in Burnaby were mentioned as alternative ways for families to contribute gifts.
- Roshni advised parents to contact the PAC President or Secretary if they need guidance regarding donation opportunities.

Volunteer Opportunities

- Joanna expressed interest in available volunteer roles.

Fundraising Ideas: 50/50 Raffle and Silent Auction

- Anita asked whether the PAC was considering a 50/50 raffle or silent auction.
- The group discussed the licensing requirements and administrative responsibilities associated with these fundraising activities, including the need to maintain detailed financial records and clearly document how funds are used.
- Jennifer suggested considering a Grade 7 50/50 raffle.
- Further consideration would be required before proceeding.

Photography Feedback

- Dino welcomed parent feedback regarding Artona Photography.
- The school is considering using the service again for the 100th-anniversary class photograph, planned to be taken on the front steps.

Walking School Bus

- The school, PAC, and volunteers are exploring the possibility of introducing a Walking School Bus in cooperation with the City of Burnaby.
- The proposed initiative would support students walking to and from Willingdon Community Centre.

10. Adjournment – 7:20 PM

- The meeting was adjourned at 7:20 PM.