



KITCHENER PAC #1 MINUTES

September 12, 2024

6:30pm in Gymnasium

- 7:14pm Land Acknowledgement** **Tracey Mayede-Lok**
- Special Mention: Thanks to Starbucks and Valley Bakery for donation and thanks to jr volunteers for childminding
- 7:16pm Meeting Called to Order** **Tracey**
- PAC Executive Intro's Tracey, Nur, Leila, Maya
- 7:17pm Vote in last meeting minutes** **Tracey**
- Tracy moved that the 2024-2025 budget be approved.
 - Zelita Rankin seconded the motion. The motion passed unanimously
- 7:18pm By-laws clarification** **Tracey**
- In accordance with our new PAC By-laws the President has a maximum term of 4 years. Tracey Mayede-Lok was elected at the June 2023 AGM into the President position and Hatemnur (Nur) Wilson as the Vice President. This was presented as a motion instead of election. Tracey moved that Nur Wilson be the 2024-25 President and Tracey Mayede-Lok to be the 2024-25 Vice President. Erica Cunningham seconded the motion. The motion passed unanimously.
- 7:19p Principal's Update** **Dino Klarich**
- Welcome to all and special mention to those whose children are in kindergarten
 - Population of school is remaining steady; 500+ students; final number TBC
 - Library is being partially used as a classroom
 - Many new teacher hires and the search was focused on staff who would positively "contribute to the school community."
 - Kitchener teachers have 2 hours of planning time each week; staff being hired to help support that
 - Livia Chan *sends her regrets unable to attend meeting*. She handles updates on the calendar and websites regularly
 - Grady Hunter is leading a *Street of Dreams* art project to enhance the fence on Gilmore Street
 - Priority for staff, especially Dino and admin, is to create welcoming school environment; face-to-face contact with students everyday is a goal
 - Wishing everyone a great year ahead

7:27pm

DPAC Report

Tracey

- DPAC rep vacant on PAC Exec
- Please reach out to sd41kitchenerpac@gmail.com if you are interested in learning more

7:30pm Treasurer's Report

1) 2023-2024 Revenue and Expenses Overview

Maya Dimapilis

a) Fundraising Summary

- Fundraising activities (captured in General Account) 42%– apple sales, donuts, freezies, pizza and concessions
- Gaming grant 55% - funds are based on \$20 per # of students from previous year
- Other – 3% PAC funds and interest from short term investment

b) Expenses Summary

- General Account spends: Classroom funds \$200 per FTE – used for extra and unique art supplies, soil and seeds from gardening project, ingredients for baking/cooking; supplies/equipment ie new Square machine for fundraisers and events; printing, photocopying
- Gaming Grant spends: Field trip subsidies ie aquarium, local parks, concerts; Schoolwide activities ie sports day and pancake breakfast; Staff appreciation and farewell gifts to staff

2) 2024-25 Budget Presentation

Leila Varizian

- Revenue will remain about the same as previous year
- Expenses are seeing an increase due to the deferral and carry over. Grants carry-over averaging approx. \$5K YOY
- Kitchener student population doubled in last 10 years, and staff numbers have increased too
- Notable changes outlined:
 - Field trip allotment will be increased from \$13.50 to \$15 per student because there hasn't been an increase since 2016 (earliest records we have)
 - Special projects will see a healthy budget of \$6,000 to fix or replace equipment – sports, music or arts related as suggested by parent community. Final items will be decided in consult the admin/school community.
- The PAC has built a healthy budget over the years and we are in a confident position to make these investments at this time.
- \$10K still remains in a GIC earning 4.5% and matures in November. No current plans for spend.
- \$4K from 2023-2024 fundraising efforts was deferred to 2024-2025 for a new fridge and shelving for the PAC room. The school will be purchasing a freezer to replace the current one.
- Motion made to approve the budget by Tracey Mayede-Lok, Andrew Tsang seconded the motion. New budget approved unanimously

- 7:45pm** **New Business** **Various**
- Tracey updated PAC Monthly Meetings will now occur monthly; 2nd Thursday, 6:30pm, will alternate in-person and virtual. Childminding will be offered for in-person sessions as needed
 - Nur Wilson updated on Fundraising Initiatives. See Calendar of Events attached
 - Maya Dimapilis updated PAC Volunteers. See Volunteer Info attached. New Members at Large announced Allison Woo, Jennifer Wu and Zelita Rankin
- 7:59pm** **Q&A** **Tracey**
- Pumpkin Patch for kindergarten or wider. Contact Grady Hunter if you want to help out
 - If you have any business or personal relationships that will help with in-kind donations or sponsorships, please reach out to the PAC Executive
- 8:03pm** **Meeting Adjourned** **Tracey**