

Minutes of the Kitchener PAC Meeting 6:30PM - Thursday, May 7, 2015

Present: Melody Eng (President), Janice Chiem (Treasurer), Tommasina Mele, Victoria Brenden, Kristy Dellebuur O'Connor, Tracey Mayede-Lok, Nikki Levis, Sherri Boljuncic, Doreen Lee, America Nunez, Paola Arletto, Binita Vermani, Ayesha Sahukhan, Vanessa Mar.

Staff: Anthony Yam (Principal) and Kim Clark (Head teacher)

1. **Call to Order:** The meeting began at 6:33pm. The April 2015 minutes were reviewed and accepted. Moved by Melody, seconded by America . All in favour; passed.
2. **Principals and SPC Report – Anthony Yam & Kim Clark:**
 - a. Learning Improvement Fund (LIF) - changed to Education Fund this year. Monies were spent on teaching staff vs. EA support. Mr. Yam has discussed with the staff, and what will be put forward next year is for 1 additional resource teacher, and .5 counsellor. This will support teachers with enrichment. Submission to board by May 11. On May 14 he will hear back from the Board.
 - b. Track - had the largest team we have ever had. Hoping for more students next year.
 - c. Upcoming Events - *Sports Day May 15th* - There will be a 12:30 dismissal on that day. *Welcome to Kindergarten - Tuesday, May 19 ; Volunteer Tea May 27 ; Pro-D June 1st; Staff Appreciation Lunch June 4 ; BBQ June 10*

3. Treasurer's Report - Janice:

April 2015 activities:

The Family Photo Night was held on April 21. Funds raised totalled \$255 (17 sittings) compared to \$300 (20 sittings) raised last year.

Disbursements:

Disbursements from our Gaming Account: \$2000 for the school-wide activity, Paint the Rink Pink, and \$165 for the Reading Club.

Below is a high-level summary of the financial results for the nine months ending April 30, 2015:

	General	Earthquake	Gaming
Per Financial Records (GL)			
Beginning Cash Balance @ Jul 1, 2014	25,524	1,081	2,080
YTD Net Revenue	7,464	-	5,845
YTD Expenditures	(10,887)	-	(2,634)
YTD Net Rev over Exp	(3,423)	-	3,211
Ending Cash Balance @ April 30, 2015	22,101	1,081	5,291

Per Bank Statement

Cash in Bank	6,856	1,081	5,921
Less: Outstanding Cheques	-		(630)
Cash (Float for various events)	50		
ST Investments	15,195		
	22,101	1,081	5,291

Total cash and investments at April 30, 2015 is \$28,473

Remaining fundraising budgeted	2,700
Remaining expenditures budgeted	(13,500)

Projected cash balance @ Jun30'15	17,673
Compared to opening balance	28,685

4. DPAC Report – Victoria:

- a. VCC PAC just happened the past weekend - No updates as of yet. DPAC Executive Meeting next week. Bill 11 will change the School Act. It will abolish SPC, as they feel that it is ineffective, and costly. Planning, Goals, Parents feel that they are not as informed. Supposedly may change the role of PAC. Jen Menzie (DPAC Board Executive) has gone to the school district to discuss the concerns we parents may have. Bill 11 being abolished will also change the School Board Trustee Roles.

5. Recaps:

- a. SPC - Climate Study - Results getting back the end of May. June 1st pro-d to meet with SPC and discuss with Mr. Yam.
- b. Family Photo Night - sold out. Successful \$255 profit. Location will be closer next year. In Sept/Oct we may do this again for Christmas.
- c. Yearbooks - Better this year. Last year due to Strike, we did not sell all of them. We only have 24 more left this year.
- d. Night Out - Success. Wonderful time. Donations from local businesses. Thank you went on Facebook, and will be on List Serve. Thank-you to all that helped. Raised \$3500 (\$560 to Old Admiral). Net approx \$3000! Out of the \$3000 - I'll Buy That (Teacher's List) Profit was \$730! Sherri has created a new template for next year for the Teacher's List. 50/50 net profit \$220. Patriot of Pub won the 50/50.
- e. Sports Day - Popsicles - Save-On gave us \$50 g/c towards it. Hot Lunch Pizza going well. Sheets handed in for the Pizza Lunch. Pizza is provided and delivered from Panago. Concession - Who can help? Send Melody an email if you can help. Costco run is done the day before. Items for sale are 50 cents/\$1. Ayesha will make hot dogs. Peanut Free Popsicles from Ms. Clark. Coffee from Starbucks. Pizza delivery people - Nikki, Tommasina, and Melody.
- f. Devry Baskets - only 3 sold....not so successful. May 26th delivery date. Paper copy to go out tomorrow to remind parents to order.
- g. AGM votes for next year:
 - PAC Co-Chairs - Melody Eng, and Tommasina Mele - Accepted
Victoria Nominates - America seconds. 12 yea, 0 nay, 1 abstain.
 - Secretary - Doreen - Accepted
Tommasina Nominates - America seconds. 12 yea, 0 nay, 1 abstains.
 - Treasurer - Janice -Accepted
America Nominates - Tommasina seconds. 13 yea.

- Fundraising chair - America & Paola - Accepted
Victoria Nominates - Doreen Seconds. 13 yea.
- SPC MEMBERS - Nikki, Wiljo, Melody - all accept - Not voted on.
- DPAC REP - Victoria - voted by Melody. Not voted on.
- Members at Large - Vanessa
nominated by Victoria - all in favour. 13 yea.

6. New Business:

- a. **Kristy - Monthly Social Activities** - A non-fundraising event. To help build community, and social connections with the families from Kitchener (skating, volleyball, board games night, etc.). Would like to do a monthly event. All at the meeting felt it was a great idea.
- b. **September 2015 - 30 Kindergarten enrolled so far** - projected to be 32.
- c. **Summer School** - 255 registration - 320 last year. Anthony Yam to be the Principal for Summer School.
- d. **Fundraising Idea** - Barbecue season - Ayesha - Butcher's on Boundary has a pack for summer bbq or a lamb leg. If we buy the voucher for the package, \$10 will go back to the PAC.
- e. **Budget** - Proposal Discussed by Janice.

Meeting adjourned at 7:55pm. The next PAC meeting is **June 4, 2015 at 6:30pm.**

Please arrive early to get settled and read the minutes.