

Minutes of the Kitchener PAC Meeting 6:30PM - Thursday, June 4, 2015

Present: Melody Eng (President), Kristina Murray (Secretary), Janice Chiem (Treasurer), Victoria Brenden, Lisa Lee, Paula Arletto, America Nunez, Tommasina Mele, Vanessa Mar, Nikki Levis, Wiljo Lum, Sherri Boljuncic, Tracey Mayede-Lok, Kristy Dellebuur O'Connor, Victoria Louie, Doreen Lee and Delores Fung.

Staff: Anthony Yam (Principal) and Kim Clark (Head teacher)

1. **Call to Order:** The meeting began at 6:35pm. The May 2015 minutes were reviewed and accepted. Moved by Victoria, seconded by America. All in favour - passed. Melody thanked the PAC for their hard work over the past year and mentioned that the food for dinner tonight was ordered from Double One Restaurant.
2. **Principals and SPC Report – Anthony Yam:**
 - a. Early dismissal on Friday, June 5 for teachers to start class loading for next year.
 - b. Thank you to PAC for the field trip funds. The classes really appreciate it.
 - c. June 19 is the Talent Show. Everyone is welcome to attend.
 - d. Last day of school is Thursday, June 25 with an early dismissal at 10:25am.

3. Treasurer's Report - Janice:

May 2015 activities:

The Fun Night Out was held on Saturday, May 2, 2015. Net proceeds raised totalled \$2,250 compared to \$1,785 raised last year. In addition, another \$736 in classroom donations were collected for the school, compared to \$434 collected last year.

Our Sports Day concession/pizza lunch raised net proceeds of \$246, up from \$213 the previous year. Athletic wear sales during sports day totalled \$72.

The planter sales fundraiser (new this year) raised net proceeds of \$149, with 24 plants sold.

Disbursements:

General Account: Disbursements in May totalled \$2,244 for the following:

Fun Night Out @ Old Admiral Pub	\$561
Classroom donations to Kitchener	736
Sports Day (pizza/concession supplies)	487
Planters fundraiser	460

Below is a high-level summary of financial results for the eleven months ending May 31, 2015:

	General	Earthquake	Gaming
Per Financial Records (GL)			
Beginning Cash Balance @ Jul 1, 2014	25,524	1,081	2,080
YTD Net Revenue	9,977	-	6,065
YTD Expenditures	(10,887)	-	(2,634)
YTD Net Rev over Exp	(910)	-	3,431
Ending Cash Balance @ May 31, 2015	24,614	1,081	5,511
Per Bank Statement			
Cash in Bank	9,369	1,081	6,141
Less: Outstanding Cheques	-	-	(630)
Cash (Float for various events)	50		
ST Investments	15,195		
	24,614	1,081	5,511

Total cash and investments at May 31, 2015 is	\$31,206
Remaining fundraising budgeted	1,800
Remaining expenditures budgeted	<u>(13,500)</u>
Projected cash balance @ Jun30'15	19,506
Compared to opening balance	28,685

4. DPAC Report – Victoria:

- a. At the May meeting, the DPAC discussed Bill 11 which takes effect October 2015. It will make changes to the School Act and will mean that SPC's will no longer exist. There are concerns about student privacy, lack of parental input, and it removes the School Boards power. Burnaby parents feel that they're being removed from the process, that their voices are being silenced.
- b. Traditional Territory – schools in Burnaby are to acknowledge the Coastal Nations and the use of their land. To be done at assemblies, ceremonies, meetings, etc. **ACTION: Victoria** - to ask Jen Mezie if this should be done at PAC meetings as well
- c. June 9 - Public Board of Education meeting – open to everyone.
- d. Sunday, August 2 is the Vancouver Pride Parade - Burnaby School District has a float in the parade supporting LGBTQT. Contact Suzanne Vardy for info.
- e. September 28, 2015 is first DPAC meeting of the year.

- f. The Fall DPAC Treasurer Workshop and PAC 101 Training is tentatively set for Wednesday, October 7, 2015. It will also include a Vendor Fair.
- g. October 28 – PIE on Social Emotional learning. Register asap and as they fill up quickly.

5. Recaps:

- a. Sports Day – Melody: concession went well. Profit of \$145.00 and also sold \$72.00 of athletic clothing.
- b. Yearbooks – Melody: about 25 still need to be sold. \$10.00 each (no profit is made from them).
- c. DeVry plant fundraiser – Melody: sold 24 plants, therefore free delivery. Everyone is pleased with the quality of the plants they received.

6. Updates:

- a. Year-end BBQ (June 10) – Paula/Tommasina: pretty much everything is set. Thanks to everyone who is volunteering. Hawaiian theme and games (hula hoop, jump-rope competition, “pin-the-tail on the hawks” game and parent/kid events). There will be ex-Kitchener students helping out at the BBQ and Paula asked if the Grade 8’s could maybe receive a free burger for volunteering their time at the BBQ. Victoria made a motion to allow the grade 8 volunteers to receive a free burger meal - Vanessa seconded; 13 yes, 3 abstained. Passed. Mr. Tesan will be the DJ that night. Kani Kai is not able to come out that night (there will be popsicles for sale). Delores and her husband will be at the BBQ station making the burgers.
- b. Staff Appreciation Lunch (June 16) – Melody: Bonita and Ayesha will be preparing all the food.
- c. Social Events Committee – Kristy: held the first meeting last week. First event will be a multi-cultural potluck dinner on October 22, 2015 in the school gym. Other ideas are craft night, movie night, science, hiking, skating, parent social evening, etc. Kristy felt it was a really positive meeting and asked if the PAC could support them with a small amount of money to purchase craft supplies. Sherri made a motion that we supply \$100.00 to the Social Events Committee (SEC) to support buying materials for the October event.

Discussion followed, which included Kristy saying how positive these social events could be for the school community. America mentioned that a multi-cultural dinner was already being planned by Paula and America. Tommasina asked if maybe donations could be made from parents that have craft supplies to donate, but Kristy explained that it’s going to be a specific craft they want to do that night, not just general arts and crafts. Wiljo pointed out that the SEC won’t be coming to the PAC every month for money and that a lot of the events will be paid for by attendees. Melody feels that this investment will probably bring more people out to the PAC fundraisers, too.

Sherri retracted her motion and passed it over to Wiljo who made a new motion to designate a set-dollar amount of up to \$200.00 to the SEC to use how they see fit for the 2015/2016 school year (the treasurer was consulted on how much she thought the PAC could afford this year and she agreed that \$200.00 would be fine and that receipts should be submitted by the SEC to PAC) - seconded by Sherri; all in favour 16 – passed.

Anyone that wants to be involved with the SEC, email Kristy and she'll include you on the email distribution list.

7. New Business:

- a. Bike skills/safety day for Intermediates, June 18 (am) - Melody: Anyone interested can bring their bike and helmet to school that day. A bike will be given away as a prize as well.
- b. Mural on school building – America and Paula: There's a new mural at Aubrey Elementary. Can Kitchener get a mural, too? Mr. Yam said he can put our name on the list. If selected, they then apply for a grant. He will also have to ask the staff. Will report back in September.
- c. Potluck Fundraiser – America and Paula: put on hold for now.
- d. Purdy's – Kristina: received a donation from Purdy's (a large box of assorted chocolates) that won't be ready for the BBQ. Therefore, Kristina motioned to use it for the teacher's lunch; seconded by Victoria. All in favour – 16; passed.
- e. Tommasina asked about next year's enrolment. Mr. Yam said there are 280 students as of today. Could be closer to 270-275 by September.
- f. Are there any staff changes this year? Mr. Yam explained that no one is retiring, but some staff may be leaving.
- g. Additional resource teacher? Yes, Mr. Yam submitted request and they received a .4 resource teacher and a .5 counsellor.

Meeting adjourned at 7:45pm. The next PAC meeting is **September 2015 (date TBA)** at 6:30pm. *Please arrive early to get settled and read the minutes.*

Have a safe and enjoyable summer!