

Minutes of the Kitchener PAC Meeting

6:30PM - Thursday, April 9, 2015

Present: Melody Eng (President), Kristina Murray (Secretary), Janice Chiem (Treasurer), Victoria Brenden, Paula Arletto, America Nunez, Tommasina Mele and Vanessa Mar.

Staff: Anthony Yam (Principal) and Kim Clark (Head teacher)

1. **Call to Order:** The meeting began at 6:30pm. The March 2015 minutes were reviewed and accepted. Moved by Melody, seconded by Janice. All in favour; passed.

2. **Principals and SPC Report – Anthony Yam:**
 - a. Next Tuesday, April 14, is “We are Silent Day”. An assembly was held to explain the cause and what students are expected to do that day. It’s to support Free the Children (which helps to empower women and children in Kenya and to be sustainable on their own).
 - b. UBC grad students are doing a climate study of the school. A questionnaire will be given to the intermediate students on April 15th to get a general feel of how kids think and feel about their school.
 - c. April 16th is “Jump Rope for Heart” kick-off day and assembly. The fundraiser will be explained and forms sent home. On the day of the event (May 1), there will be six different activity stations set-up for students to rotate through.
 - d. Track & Field started today. The final tournament at Swangard Stadium is on May 5.
 - e. SPC – results from the Climate Study will give them information to work with.
 - f. The school had an opportunity to order microscopes at a discounted rate, so six were ordered and paid for with school funds.

3. Treasurer’s Report - Janice:

March 2015 activities:

No fundraising activities were held in March.

\$187 were collected from classes that qualified for discounted hockey tickets in the Vancouver Giants “BMO Read to Succeed” Program. A cheque for the same amount will be issued to the Vancouver Giants for purchase of the tickets.

Disbursements:

Disbursements from our General Account: \$187 for Vancouver Giants tickets.

Below is a high-level summary of financial results for the nine months ending Mar 31, 2015:

	General	Earthquake	Gaming
Per Financial Records (GL)			
Beginning Cash Balance @ Jul 1, 2014	25,524	1,081	2,080
YTD Net Revenue	7,213	-	5,844
YTD Expenditures	(10,887)	-	(469)
YTD Net Rev over Exp	(3,674)	-	5,375
Ending Cash Balance @ March 31, 2015	<u>21,850</u>	<u>1,081</u>	<u>7,455</u>
Per Bank Statement			
Cash in Bank	6,605	1,081	8,085
Less: Outstanding Cheques	-	-	(630)
Cash (Float for various events)	50		
ST Investments	15,195		
	<u>21,850</u>	<u>1,081</u>	<u>7,455</u>

Total cash and investments at March 31, 2015 is \$30,385

Remaining fundraising budgeted	3,000
Remaining expenditures budgeted	<u>(15,700)</u>
Projected cash balance @ Jun30'15	17,685
Compared to opening balance	28,685

4. DPAC Report – Melody:

- a. No updates as no DPAC meeting has been held.

5. Recaps:

- a. None at this time.

6. Updates:

- a. 2014-15 Yearbooks are \$10.00 each. To break even, we need to sell 150. Please encourage families to order one.
- b. Lifetouch Family Photo Night has sold out with 16 families booked.

- c. Parents Night out is set for Saturday, May 2 at the Old Admiral Pub. \$20/ticket for beer or wine and a burger. Victoria is working on getting donations. Tickets will be sold at school starting Monday, April 13. Please let Victoria know if you have items to donate. Janice will get appropriate licensing for 50/50 draw, etc. **ACTION: Janice and Victoria**

7. New Business:

- a. Sports Day is Friday, May 15th (day before May Long Weekend). Melody is working on getting popsicles donated. Melody will contact Panago to have pizza delivered to non-Hot Lunch students at \$3.00/student. Vancity is donating fruit gummies. Volunteers are required to help run the concession. Let Melody or Victoria know if you can help. Early dismissal after lunch that day. **ACTION: Melody and Victoria**
- b. DeVry hanging basket fundraiser – 12” hanging baskets, 12” planters and 12” strawberry baskets. Our cost would be \$20.16 each, therefore could mark up to \$25.00. Need to sell 48 for free delivery. June delivery date.
- c. Kristina is not able to attend the next PAC meeting in May. Would anyone be able to do the minutes that night? Tommasina volunteered.
- d. Burnaby MoreSports runs free after-school programs – Mondays after school for grades 2-3 and 4-5 soccer now, and basketball another time in the year. Maximum of 24 students per time slot. Forms are at the office.

Meeting adjourned at 7:25pm. The next PAC meeting is **May 7, 2015 at 6:30pm**.
Please arrive early to get settled and read the minutes.