

Kitchener Elementary School PAC - Meeting Minutes

June 14, 2017

Tracey Mayedelok (Co-Chair), Tommasina Mele (Co-Chair), Janice Chiem Treasurer), Kristina Murray (Secretary), Paola Arletto, America Nunez, Sherri Boljuncic, Nikki Levis and Victoria Louie.

Staff

Deb Taylor (Principal)

1. Call to Order

- Meeting was called to order at 6:46pm.
- May 2017 minutes were accepted – moved by Tracey, seconded by Tommasina and were passed unanimously.

2. Principal's and SPC Report – Deb Taylor

- See Appendix A.

3. Treasurer's Report – Janice Chiem

May 2017 Activities:

Edo hot lunch in May raised net proceeds of \$151.

The GM Test Drive fundraiser on May 6 raised \$2,109, equivalent to 84 participants in the test drive. \$9 was a cash donation at the event. The test drive event held in Nov 2016 raised \$2,325 (93 participants). GM sent their donation to the Kitchener Elementary and the school transferred the funds to PAC in June.

Sports Day took place on May 19. The pizza lunch brought in net proceeds of \$175 and the concession stand raised net proceeds of \$349. Concession funds were deposited in June.

Disbursements:

Disbursements from our General Account in May totaled	\$1,045:
Edo hot lunch	\$455
Sports Day pizza lunch	364
Sports Day concession	226
Disbursements from our Gaming Account in May totaled	\$1,099:
Saleema Noon	\$892
Reggio materials (approved in fiscal 2015-16)	207

4. DPAC Report – Kristina Murray

- New DPAC Reps are needed for Kitchener next year. Information is on the DPAC website at www.burnabydpac.com.
- Custodial Services Review was done and it was determined that more money is needed (\$650K increase to custodial budget until 2019).

5. Recaps/Updates – Co-Chairs

- Sports Day – Tracey: concession went well and made \$349 with only selling muffins, coffee and hot dogs. Should probably sell hot dogs each year as they're popular.
- Year-end BBQ/Welcome to Kindergarten – Tracey: there were lots of kids at the Kindergarten intake (there are now 51 Kindergartens starting in September). The BBQ was a success – approx. \$900 was made.
- Teacher's Luncheon - Tracey: on June 15. Catering may be done by Trattoria/Italian Kitchen.
- School-wide event – Deb: A Circus School will be coming in June. The instructors will be at the school and Willingdon Park – bouncy castles, tight wire, juggling, etc.
- Voting 2017/18 PAC Executive: no current parents have come forward to fill the two vacant positions (secretary and Co-chair), so voting will be postponed to September 2017 in the hopes that new parents may be interested.

6. New Business

- First Day of School: welcome back coffee and treats for parents in the small gym on September 5th. An email will be sent via ListServ by Lucia in the summer.
- Trivia Night - Tracey: moving trivia night to November 17, 2017 (could have been the 24th, but that's US Thanksgiving). Kristy will work with Mr. Tesan and the grade 5 committee again. We may need to reduce the amount of silent auction items and help will be needed to wrap and put them together.
- School-wide Walkathon – Tracey: Thursday, October 12, 2017. Lots of parent volunteers will be needed. Please let Tracey know if you can help.
- Welcome back BBQ – Tracey: date TBA. Possibly on same day as “parents as partners” conferences.
- Kitchener gym strip – Tommasina: some teachers and kids have asked if we could have them available again. Maybe do spirit shirts (same colour as their sports day house team)? Black shorts and coloured t-shirts (black, red, white, yellow). Tracey and Tommasina will check with their contacts on pricing, etc.
- Library help needed: Kay needs parent volunteers for the library. Please see her if you can help out.
- iGirl/iGuy – Kristina: looking into this as an option Next year. Sherri and Deb will check on pricing and if it's feasible to do for whole classes.

7. Adjournment: Meeting was adjourned at 7:50pm by Tommasina Mele.

Next Meeting: September 2017 – date TBA.

Appendix A - Principal's Report

Cannot believe we are 11 school sleeps from declaring that 'Schools Out For Summer!'

Some important dates that are coming up:

1. Staff are looking forward to our Appreciation Lunch. Thank you for running it to 1:30 so that our EAs and Noon Hour supervisors can enjoy it too!
2. In the afternoon we will be celebrating Mrs. Minichiello 's retirement from 4:00 – 6:00 in the small gym
3. The Kitchener Annual Talent Show is coming up on Friday, June 16 from 1:00 – 2:30. Students have been practicing hard and Mr. Tesan , Ms Zucchetto, and Ms Allocca have cleaned the stage and have helped the students to be 'stage ready'. We are excited to utilize the stage curtains.
4. Friday evening is the Grade 4 Sleepover in the big gym from 6:00 – 8:00 am Saturday morning. It is a way to give them this mini-experience before Grade 5 Camp in the Fall.
5. We will enjoy our Grade 7 Band on Monday, June 19 at 2:25 – 2:50 as they show us what they have learned this year.
6. June 23 is our First Annual HAWKS FEST, thanks to PAC support. We will have the Circus School, Animal Critters, and lots of activities at Willingdon Park. Thanks to America, Paula and volunteers for preparing hotdogs, chips and freezies. Looks like the weather is going to co-operate! It will be a fun and busy day!!
7. June 26, at 1:15 is the Intermediate Awards Assembly. Please join us if you can!
8. On June 28 at 1:15 – 2:30 we will be celebrating the Grade 7 Leaving Ceremony. As our whole school will be joining in this milestone event, we will only have

room for grade 7 parents. There will be a Social for the grade 7s, their siblings, parents and staff in the small gym following the ceremony.

9. This brings us to our last assembly of the year where we will be saying good-bye to students and staff who will not be returning next year. It will start at 9:30 in the Big Gym. And then it is School's Out For Summer!!

Staff changes:

- Staff who will be leaving: Mrs. Hynes, Mrs. Minichiello , Mrs Wong-Reinhardt (?) as she is filling a medical leave and we are unsure about the return of that teacher
- Staff that are joining the Kitchener Learning Community or changing grades:
 - Mr. Travis Hayes – Grade 6/7
 - Mr. Kevin Potvin – LSS Teacher (Ms Zucchetto will be taking on the role of Reading Recovery Teacher and LSS teacher)
 - Mr. Adam Turpin – Music Teacher
 - Ms Allocca – Kindergarten Teacher (new Division 14)
 - Ms Tse – Grade 2/3 Teacher
 - Mrs. Pasqualetto/Ms Dente – K Teacher

It has been a wonderful first year! It has been a pleasure to work with such great parents, staff and students. I hope everyone has a restful and fun summer and returns in September for another great year!

Respectfully submitted,

Deb Taylor