

Kitchener Elementary School PAC - Meeting Minutes

October 12, 2016 - 6:30pm

Parents in attendance

Tommasina Mele (Co-Chair), Tracey Mayede-Lok (Co-Chair), Janice Chiem (Treasurer), Kristina Murray (Secretary), Elsa Dutton, America Nunez, Paola Arletto, Fatima Tskhovrebova, Nabi Mazouzi and Maggie Mak.

Staff in attendance

Deb Taylor (Principal)

1. Call to Order

- Meeting was called to order at 6:40pm.
- September, 2016 minutes were accepted – moved by America, seconded by Kristina. Passed unanimously.

2. Principal's and SPC Report – Deb Taylor

- Congratulations on the Walk-a-thon. Considering the construction, it went quite well. Maybe next year, PAC can add a sentence to the walk-a-thon letter indicating that their child's classroom teacher may need parents to walk with the class? **ACTION: PAC Chairs**
- September has been busy. The office was swamped and I apologize that a few small balls got dropped. Things are getting caught up and communication should be back to what you have been used to.
- Family BBQ was fantastic! Several staff attended and and it was nice to talk with many parents while enjoying good food. A wonderful community builder!
- On a sad note, Secretary Lisa Quer has taken a position at Gilpin Elem. While she will miss all the students, staff, and parents, she feels a school closer to her home would be better for her. The students will be saying goodbye in a short assembly on Friday.
- Mr. Phillips has put together the Media Carts. With the addition of one class, he was wondering if the PAC would consider using the leftover funds to buy one more media cart? An annex cart would then be used in the big gym. The cost is about \$800 (**see Treasurer's Report**)
- A change for December - Ms. Minichiello has been trying to book Marian Rose's Dance Residency for about 5 years. Marian Rose is retiring this year, so an opportunity to book her the week of Dec 5 presented itself and we jumped on it. What it means is that during the week of Dec 5, classes will learn different folk dances, including square dancing. On Thursday, Dec 8, parents will be invited to an evening dance where their child(ren) will teach them the dances they have learned. Then on Friday afternoon, there will be a school-wide dance presentation assembly. This means that we will not have a formal concert this December. Instead we will plan either an afternoon of Christmas/winter singing or we may have small assemblies on each day of the last week of school where different classes and the Choir will lead us in their favourite songs.

- Hip Hop is booked for the week of Nov 14. Does the PAC pay for this? The cost was discussed and the PAC Chairs will talk to Deb about who has paid for it in the past. The final dance presentation assembly will be on Friday, Nov 19. **ACTION: PAC Chairs**
- Mr. Tesan has called a parent meeting on Oct 20 to discuss Manning Park and the Trivia Night. He will ask parents that night to join the PAC parents that already volunteered to help with the Trivia Night. He feels that together it will form a solid committee.
- Halloween - we are discouraging scary costumes and the wearing of masks. While students may wear these in the evening or at parties, we need to remember that we're a K-7 school. Please be mindful of the current "scary clown" craze which must not be worn to school. We will have the traditional costume parade at 1:30pm on Oct 31.
- It has been great getting to know many of you and to work with Tracey and Tommasina, who are doing a great job! Thanks to all of you. Kitchener feels like home!

3. Treasurer's Report – Janice Chiem

- Below is a high-level summary of the financial results for the 3 months ending September 30, 2016 (removed for public viewing).
- There is extra money from the media carts purchased last year to buy one more media cart for the new classroom, as requested by C. Phillips.
- September 2016 Activities: Net proceeds from the Sep BBQ totalled \$653. In past years net proceeds ranged from \$450 - \$1150. 1 Yearbook (last year's) was sold - \$11. PAC received back \$1399.79 of unused classroom/fieldtrip funds from last year.
- Disbursements from the PAC General Account totalled \$523.

Supplies for BBQ	\$335
Coffee/snacks for first day of school	\$45
Juice for Edo Lunch	\$43
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4. DPAC Report – Kristina Murray

- School Board's focus this year is on new curriculum implementation. Two new courses for K-9: Career Education and Applied Design, Skills and Technology. Visit curriculum.gov.bc.ca for more info.
- If anyone has ideas for a Parent Information Evening (PIE), please send it to info@burnabydpac.com
- DPAC encourages all PAC's to join the BCCPAC and pay the annual membership fee.
- Many Burnaby schools/teachers applied for the Chevron Fuel Your School grant. Some schools received more than one grant. They supply grants for art supplies, technology, microscopes, books, etc. Deadline is Oct 31, 2016.
- After the email trouble last year, the district is asking schools to keep their websites current and up-to-date and encouraging parents to check the website often for pertinent information in case emails are not getting through.

5. Recaps/Updates – Co-Chairs

- PAC Secretary: position filled by Kristina Murray.

- Welcome back BBQ: went well. So great to see all the volunteers out helping. Thanks to Pro-organics for donating the veggies.
- School Walkathon: Thanks to Starbucks for donating the coffee for volunteers. Maybe next year students can bring their own water bottles? All the volunteers were greatly appreciated – thank you! The money raised at walk-a-thon goes towards field trips and classroom funds.
- Family Photo Night (postponed): only 6 families signed up and 10 are needed. The new date will be in November – tba.
- EDO Lunch: first order of the year, 123 lunches were sold and \$213.40 made. Subway will be tried as another lunch delivery option in November.
- Trivia Night: update at next PAC meeting.

6. New Business

- Whole Foods also has a grants for schools – healthy food and garden grants.
- GM Drive 4 Our School Fundraiser: postponed to Oct. 22 due to inclement weather. Looking for volunteers to help with forms, etc. It was asked if the BBQ and GM could be on same day next year?
- Purdy's: Claude will do this year, but would like a new parent to take over next year.
- Poinsettia's: America – campaign launch Oct 28, delivery and pick-up on Nov 29.
- Pancake Breakfast: Friday, December 16. Grills will be delivered – time tba. Kristina will deliver propane tanks early that morning. Volunteers needed to make the pancakes.
- Deb threw out the idea to develop an earthquake committee (school is working towards a parent-release day).
- Deb mentioned that this Friday, our school Constable Liaison, along with school crosswalk guards, will be out on Gilmore handing out “thank you for keeping me safe” tickets.
- Ms. Solomon, Librarian – needs parent volunteers for Scholastic Book Fair on Nov. 29, 30 and Dec 2 (lunch, recess, before and after school).
- New Loyalty Program with Pure5 Wellness Clinic (on Gilmore) – all families who participate generate 5% back to their school. **ACTION: Co-Chairs**

7. Adjournment: Meeting was adjourned at 8:00pm by Tommasina Mele.

Next Meeting: *Wednesday, November 9, 2016 at 6:30pm.*